



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: July 23, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of July 27, 2015

July 27, 2015 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse Rm 203
July 28, 2015 Tuesday	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins, Rm 103, Jefferson
July 29, 2015 Wednesday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
July 30, 2015 Thursday	No Scheduled County Meetings		
July 31, 2015 Friday	No Scheduled County Meetings		
August 1, 2015 Saturday	No Scheduled County Meetings		
August 2, 2015 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30A.M. ON MONDAY, JULY 27, 2015

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of June 29, July 13 and July 16 Committee Minutes**
- 7. Communications**
- 8. June Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. July Monthly Financial Report for Zoning – Rob Klotz**
- 10. Request for Reconsideration of and Possible Action on R3798A-15 for Cindy Krull, Postponed by the Planning and Zoning Committee on April 27, 2015**
- 11. Discussion and Possible Action on Petitions Presented in Public Hearing on July 16, 2015:**
 - R3814A-15 – Steve Aschbrenner, Town of Oakland
 - R3815A-15 – Eldyn Pitzner, Town of Farmington
 - R3816A-15 – Joel Hebbe, Town of Koshkonong
 - R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland Property, Town of Palmyra
 - R3817A-15 – Dale Hardtke/Leon & Dale Hardtke Property, Town of Watertown
 - R3818A-15 & R3819A-15 – Dane Hartwig, Town of Farmington
 - CU1831-15 – Richard Rozelle/Ronald Drost Property, Town of Cold Spring
 - CU1832-15 – Daniel Horvatin, Town of Hebron
 - CU1833-15 – Dale Jenkins, Town of Lake Mills
 - CU1834-15 – Stephen M Gardner/Douglas Wollin Property, Town of Milford
 - CU1835-15 – Keith & Maureen Kolb, Town of Oakland
 - CU1836-15 – Michael & Sonya Theis, Town of Oakland
 - CU1837-15 – Robert Dunham & Dwan Schuck, Town of Waterloo
- 12. Salvage Yard Licensing for 2015-2016**
- 13. 2016 Budget**
- 14. NR115 Update**
- 15. Towns Association Meeting Update**
- 16. Possible Future Agenda Items**

17. Upcoming Meeting Dates

August 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
August 20, 7:00 p.m. – Public Hearing in Courthouse Room 205
August 31, 8:30 a.m. – Decision Meeting in Courthouse Room 203
September 14, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
September 17, 7:00 p.m. – Public Hearing in Courthouse Room 205
September 28, 8:30 a.m. – Decision Meeting in Courthouse Room 203

18. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Of Jefferson County, 1541 Annex Road, Jefferson, WI 53549920-674-8734



Agenda
Jefferson County Nutrition Project Council
Workforce Development Center
874 Collins Road, Room 103, Jefferson
Tuesday, July 28, 2015
2:00 p.m.

Committee Members: Karen Anfang, Carol Ellingson, Janet Gerbig, Cheryl Langlois, Barb Natrop, Rita Kannenberg, Holly Ingersoll

1. Call to Order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with Opening Meetings Law
4. Review Agenda
5. Citizens Comments (Members who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of Minutes: May 19, 2015
7. Communications
8. Discuss Annual Site Manager Training in Waunakee
9. Review August Nutrition Educational Materials
10. Discuss 2016 Meal Costs and Consider Increasing the Suggested Donation from \$3.50-\$3.75
11. 2015 Participant Survey Results
12. Review Draft 2016-2018 Aging Unit Plan & Nutritional Goals
13. Roundtable Discussion
14. Set Next Meeting Date and Agenda: Tuesday, 10/27/2015
15. Adjourn

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, July 29, 2015, Room 112, 8:30 a.m.

Committee Members

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the June 24, 2015 Administration & Rules Committee meeting minutes
7. Approval of the July 14, 2015 County Board meeting minutes
8. Communications
9. Update - Task Force on County Government Organization and Operations
10. Discussion and possible action on Task Force assignments
11. Update on the State Budget
12. Discussion and possible action on resolutions referred for recommendation
 - a. Discussion and possible action on Resolution – Support the funding of pay progression for prosecutors and creation and funding of additional assistant District Attorney positions (Referred to DA)
 - b. Discussion and possible action on Resolution – Reassign County Veterans Service Commission to Chapter 59 of Wis. State Statutes (Referred to Veterans Service Officer)
13. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Door County Resolution – Regarding requested removal of Shoreland Zoning Policy item from the 2015-2017 Wisconsin State Budget Bill
 - b. St. Croix County Resolution – Repeal Paragraph 23 of Motion #520 to the State of Wisconsin 2015-2017 Budget Bill Relative to Shoreland Zoning Standards
 - c. Wisconsin Counties Association (WCA) – Sample resolution on Transportation
 - d. Portage County Resolution – Sense of the board resolution encouraging reasonable solutions by government and railroad officials to the ongoing issues of unreasonable train delays in the Junction City area of Portage County
14. Review Financial Reports (June)
 - a. County Administrator
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. Register of Deeds
15. County Administrator's monthly report

16. Convene in closed session pursuant to §19.85 (1)(c) to consider the County Administrator's performance evaluation data and possible annual salary increase
17. Reconvene in open session to take possible action on items discussed in closed session
18. Tentative Future Meeting and Agenda Items (August 26, 2015)
All meetings in Room 112 at 8:30 a.m. unless noted
19. Adjourn

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Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, July 29, 2015

1 p.m.

Board Members

Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for May 27, 2015
6. Communications
 - a. Wisconsin State Laboratory of Hygiene Budget Provision Response Letter
 - b. Letter from UW-Madison School of Nursing Dean
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement and 2015 Budget
 - b. Review and Discussion of Draft 2016 Budget
9. **Operational Update of the Environmental Health Program**
10. **Discussion of Public Health Preparedness Program**
 - a. Discussion of Development of Mass Care and Family Assistance Center Plans
11. **Discussion of Public Health Program and Statistics**
 - a. Review of Communicable Disease Cases Reported
 - b. Discussion of Avian Influenza (H5N2 – HPAI*) Outbreak and State Hotwash
 - c. Discussion of E-Cigarette Inclusion in County Smoke Free Air Policy
 - d. Discussion of Wisconsin State Laboratory of Hygiene Budget Provision, Fee Freezes and Governor's Veto
 - e. Discussion and Possible Action on Proposed Resolution for Local Control of Smoke-Free Air
 - f. The Administration & Rules Committee reviewed several resolutions regarding Communicable Disease funding and referred them to the BOH for their recommendation.
 - g. Discussion and Possible Action on Proposal to Write a Letter to the State Department of Health Services Urging Them to Change the Statutes/Administrative Rules for Blood Lead Levels
 - h. Update on Newly Hired Staff (Information Only)
12. **Discussion of Monthly Health Department Report**
13. **New Executive Director of Rock River Free Clinic (Information Only)**
14. **Adjourn**

Next Scheduled Meetings: Wednesday, September 23, 2015; Wednesday, November 18, 2015

*Highly Pathogenic Avian Influenza

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